



Engineers and Constructors

ALASKA OPERATIONS

Contract No. DACA85-95D-0018

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Project: Annette Island

DC#AKT-J07-05M314-G01-0030

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 14 Dec 99 1:30 pm (Alaska)
	<input checked="" type="checkbox"/> Teleconference	Date Issued: 17 Dec 99
	<input type="checkbox"/> Other:	Prepared By: Jacobs Engineering
		Place: Anchorage, Alaska
Subject: MOU Work Group Teleconference		

Participant	Organization	Phone
Abadie, William	U.S. Army Engineer District-Alaska	907-753-2736
Beckley, Bill	Ridolfi Engineers (for MIC)	206-682-7294
Benson, Jeff	Metlakatla Indian Community (MIC)	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Brown, Q.	Bureau of Indian Affairs	503-231-6749
Commack, Roxanne	Metlakatla Indian Community	907-886-4200
Deering, Robert	U.S. Coast Guard	907-463-2440
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-563-3322
Elconin, Andrea	U.S. Army Engineer District-Alaska	907-753-5680
Jean, Lucy	Federal Aviation Administration/Reliance	907-271-5225
Renk, Russ	Federal Aviation Administration/NISC	907-271-3294

MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>This was the scheduled biweekly meeting. The following agenda items were discussed:</p> <ol style="list-style-type: none">1. Roll Call2. General Information3. Action Items Update4. New Action Items/Issues5. Schedules6. C-3 Plan7. Newsletter Articles/Web Site Update8. Teleconference/Meeting Schedule9. Closure

	2.0	General Information
	2.1	<u>BIA</u> No new information.
	2.2	<u>FAA</u> Jean reported that several contractors doing business at Annette Island are available for work. Benson stated that an updated list of registered businesses will be available in Jan 00. Beyette announced that FAA has plans to fly over the island during Spring 2000 to photograph project sites and to facilitate production of accurate maps and CAD drawings. Benson requested copies of the photographs.
	2.3	<u>MIC</u> Benson and other MIC representatives traveled to Washington D.C. to meet with Senator Stevens and Representative Murkowski to discuss issues and funding. An election was held; MIC has a new mayor and five new council members. Benson will check with these individuals to determine their availability for a project orientation. The orientation will be conducted as part of the January 2000 MOU Work Group meeting.
	2.4	<u>USAED</u> Elconin traveled to Washington D.C. to attend a NALEMP conference. NALEMP is DOD program to provide funds to tribes for cleanup DOD "sins" on reservations. NALEMP stands for Native American Land and Environmental Mitigation Program. Congress sets aside \$8M each year for cooperative agreements. NALEMP awarded funds to this project for office management.
	2.5	<u>USCG</u> Regarding the survey marker located next to the FAA gas station, Deering requested identification or coordinates for the marker to facilitate preparation of data. Jean will attempt to obtain a number from the marker and provide it to Renk and Deering. USCG completed the preliminary assessment of 13 sites. The PA includes site reconnaissance, sample collection, and field data compilation. The PA was considered successful. The laboratory analysis and draft report are expected by 31 Dec 99. Deering identified two issues: (1) site boundaries are not clearly defined; (2) drums and other materials were discovered which are the responsibility of other agencies.

<p>MIC</p> <p>FAA</p> <p>MIC</p>		<p>GPS equipment was used to conduct the USCG survey, ensuring accuracy to within 1 centimeter, horizontally and vertically. Sample sites for USAED data were noted. USAED data could be compared with USCG data to see how they differ.</p> <p>A concrete slab at the tarmac fueling point was found. Samples were not taken due to the asphalt barrier. One 500 gallon AST, in good condition, was found. The tank may have value to MIC; therefore, Benson will determine whether MIC wants it.</p> <p>Three tanks are located behind the hanger and near the boiler house. Deering stated that the tanks appear to be empty. Samples collected in the surrounding area reveal that a release occurred; USCG will report on the analytical data when it is received. The tanks may have value to MIC; therefore, Benson will determine whether MIC wants it.</p> <p>Action:</p> <p>Benson...Check with the new mayor and council members to determine availability for a project orientation during the week of 23 Jan 00.</p> <p>Jean...Obtain a number from the survey located next to the FAA gas station; provide the number to Renk and Deering.</p> <p>Benson...determine whether MIC wants the tanks found at the tarmac fueling point.</p>
	<p>3.0</p>	<p>Action Items Update</p> <p>See Interagency Action List.</p> <p>Item 7...Benson will consult with the Council to determine whether MIC will accept the control towers. If yes, MIC will be responsible for lead removal and any other issues. Because the tower is eligible for inclusion on the national register of historical places, MIC would use the tower for tourism. If included on the register, monies could be made available for restoration.</p> <p>Action:</p> <p>See Interagency Action List.</p>
	<p>4.0</p> <p>4.1</p>	<p>New Action Items/Issues</p> <p><u>Proposed Agenda for Next MOU Work Group Meeting</u></p> <p>The next MOU Work Group meeting is scheduled to be conducted during the week of 23 Jan 00 at Metlakatla. On 7 Dec 99, Beyette distributed a draft agenda to the group and requested the members review and prioritize the agenda items and provide him with comments and a list of expected attendees.</p>

MIC MIC	4.2	<p><u>Facilitator for January 2000 MOU Work Group Meeting</u></p> <p>Benson has extended an invitation to EPA representatives and the ERAC to attend the January MOU Work Group meeting. Benson will consider whether he wants to invite EPA to the 11 Jan 00 teleconference. Attorneys for the various agencies may also attend.</p> <p>The group agreed that a facilitator for the 2000 MOU Work Group meeting would be beneficial. Benson will request that EPA provide a facilitator for the meeting.</p>
	4.3	<p><u>Approvals for FAA MOA for Nine Sites</u></p> <p>Abadie revised the memorandum of agreement (MOA) between FAA and Alaska SHPO and MIC for the nine sites FAA proposes to demolish in 2000. Benson's comments were incorporated, and the MOA was sent to him.</p> <p>Benson requested another copy be sent for his review and signature. FAA is also reviewing the document for signature.</p>
	4.4	<p><u>USCG Historical Data</u></p> <p>USCG's historian and Eric Peterson are in the process of compiling documents at Juneau and Sitka. FAA and USAED representatives will plan a trip to Juneau in Jan 00 to review the documents.</p> <p>Action:</p> <p>Benson...request that EPA provide a facilitator for the meeting.</p> <p>Benson...review the FAA MOA; provide comments to Abadie.</p>
	5.0	<p>Schedules</p> <p>FAA expects to complete the brush clearing work by 17 Feb 99. The contract may be extended to remove materials and modified to include some USCG work.</p> <p>Action:</p> <p>None.</p>
	6.0	<p>C-3 Plan</p> <p>A follow-up meeting was conducted with Regan Sarwas (USAED) regarding the access database for the C-3 Plan data sheets, the first phase of input. FAA representatives were satisfied with Sarwas' progress to date. Carl Gysler (FAA) will coordinate with USAED to prepare a statement of work to develop the database. Sarwas wants to develop a plan to define the format for data and coordinate a schedule. He will revise his original estimate and forward it to Elconin.</p>

		<p>Renk and Dokoozian will meet for interviews to document historical information regarding FAA's on-site presence. The interview with Renk will be tape recorded and used for database input.</p> <p>Renk suggested that Sarwas attend the next MOU Work Group meeting to present an update regarding the database.</p> <p>Action:</p> <p>None.</p>
MOU	7.0	<p>Newsletter Articles/Web Site Update</p> <p>Newsletter articles are due to Benson and John Snell by 21 Dec 99.</p> <p>Action:</p> <p>All...provide newsletter articles to Benson and John Snell by 21 Dec 99.</p>
USAED MOU	8.0	<p>Teleconference/Meeting Schedule</p> <p>The next teleconference is scheduled for Tuesday, 11 Jan 00, at 1:30 pm (Alaska).</p> <p>The next MOU Work Group meeting will be conducted during the week of 23 Jan 00.</p> <p>Action:</p> <p>Dokoozian...email the agenda for the 11 Jan 00 teleconference to participants on 7 Jan 00.</p> <p>All... review and prioritize the proposed agenda items for the 25 Jan 00 MOU Work Group meeting; provide Beyette with a list of expected attendees.</p>
		<p>Teleconference adjourned at 4:00 pm (Alaska).</p>